

Teacher City State

Registration and Policy August 1998- June 1999

Lessons: Each student will receive one 30 or 45 minute lesson each scheduled week. The lesson will be followed by a fifteen-minute period for work on the compute or completing an activity at the electronic keyboard. In other words, think in terms of scheduling 45 to 60 minutes for the lesson. Twenty-eight lessons constitute a school year. Group lessons will be scheduled regularly, at about every six weeks. These will be master classes in which students play for one another and also times during which the students will play games and participate in other activities, which will strengthen their theory knowledge and skills in improvisation and composition. Those taking part in the summer program will have a jump start in these classes. The computer follow up and the group lessons are not optional.

Tuition and fees: A nonrefundable registration fee of \$\$ (second and third or further students from the same family add \$\$ for each student---a family with two students pays a registration fee of \$\$) is required at registration. This fee covers borrowed materials, IFMC dues, materials used at studio during the lesson, and index cards, post-it notes, manuscript paper etc. used for making home study items. This fee does not include Lesson books and sheet music or other materials of that sort. This fee along with the enrollment form is due by July 3, 1998. Tuition is \$\$ per month for a half hour private lesson and \$\$ for a 45-minute private lesson this year. Tuition for partner or class lesson is \$\$ per month. This fee is payable in advance at the first lesson of the month except for September. September tuition is due at the first lesson, which will be in August.

Missed lessons: Lessons canceled on the student's part will be counted as a lesson taken and will not be made up. In the fall I will provide a schedule with phone numbers. Please use this to exchange lessons when you know that there will be a schedule conflict—sports events, vacations etc.

Calendar: The first lesson this year will be in the week of August 17. It will probably be a group lesson. Unless otherwise announced, there will be lessons on one-day holidays such as Columbus Day. There will be approximately two weeks off at Christmas and Easter and one week off at Thanksgiving. There may two additional weeks of vacation, which will be scheduled later.

I will attend the world pedagogy conference in October.

Please return before July 3, 1998.

I understand that at least 30 lessons (including both regular lessons and larger group sessions) will be offered between August 17 and May 31. Tuition is payable at the first lesson of each month. Lessons which we cancel (or forget) will not be made up, however arrangements for trading times may be made in advance. Time missed due to late arrival will also not be made up.

Parent's signature _____ Name of student _____

School and grade _____ Address _____

home phone _____

parent's work phone (optional, but handy if I have an emergency) _____

e-mail address (also optional, but handy) _____

*fees due: registration \$\$ one student \$\$ two students from same family

\$\$ three students from the same family

amount enclosed _____