

STUDIO POLICY

Revised August 1998

Teacher

Address

City

Phone email

Credentials

Bachelor of Music in Piano, Voice and Clarinet from *Name* University, 1982

Lifetime *State* Teachers Certification in Vocal/Inst. Music

National Certification in Piano from Music Teachers National Association

16 years experience as a piano teacher and 5 years as a classroom music teacher

Past President of *City* Area Music Teachers Association (RAMTA)

First Vice President of *State* Music Teachers Association (MMTA)

Studio

The studio features a Kawai 5' 10" grand piano for lessons. An electric piano is provided for students to practice on in the computer lab. Computer assisted theory and ear-training assignments are also located in the computer lab.

After the second year of study, students are also expected to study composition. Completed compositions may be entered in the RAMTA or MMTA composition contests.

Scales and technical exercises are assigned to develop physical agility, velocity, endurance and coordination. A metronome is required for practicing at home. (Seiko DM-20 is an excellent and inexpensive metronome for about \$\$.)

City Area Music Teachers Association (RAMTA) provides many opportunities for students. Activities such as theory testing, auditions, contests, concerts, etc., may necessitate traveling out of town. Students provide their own transportation. Some activities may require entrance fees covered by the yearly activity fee.

Tuition

The studio year is 48 lessons divided into four 12 lesson quarters which usually coincide with the *City* R-6 school year: Fall, Winter, Spring, Summer. Tuition rates are adjusted each year starting with the Fall Quarter.

Tuition is payable by check or cash in quarterly or monthly payments.

An activity fee is paid at the first lesson of each quarter to cover various costs including: assignment books, performance classes, RAMTA fees, loaned books and materials, incentive awards, etc.

Practice

Students are expected to practice a minimum of 6 days a week. First year students should practice between 30 to 45 minutes daily. Short sessions of 10 or 15 minutes at a time will get very good

results. Second year students should practice between 45 to 60 minutes per day. Third year students and above should practice at least 60 minutes per day, and more when preparing for a performance. (National winners from MTNA average 3 hours per day!!!)

Summer Lessons

Students attending Summer Quarter are automatically reserved a time in the fall schedule. Students who drop out for the summer will lose their lesson time and will have to reapply as new students.

Spring Recital

Spring Recital is the main performance event of the year. All students are expected to attend (even students with broken arms). At the end of the recital, awards and certificates are presented and a group photograph is taken.

Piano Tuning

Pianos should be tuned at least once per year. New pianos may need 2 or 3 tunings the first year. Students that attempt to practice on a poorly tuned instrument frequently dislike to practice and eventually may "drop out". *Tuner phone* is a reliable tuner.

Dismissal

Students may be dismissed from lessons for any of the following: inadequate practice in quality or quantity; failure to complete written work; excessive absences at lessons or performance classes; destruction or theft of teacher's property; rude, disrespectful, or uncooperative attitude towards the teacher or other students; failure to pay tuition in a timely manner.

Holidays

The studio is closed on the following holidays: New Year's Day, Christmas, Easter, Fourth of July, Memorial Day, Thanksgiving Day (lessons rescheduled), Labor Day. Students whose lessons fall on any of these holidays will not receive a lesson. Tuition fees are not affected. The studio will also be closed for the Missouri Music Teachers Convention (MMTA).

Cancellations

Lessons may be rescheduled under the following conditions only:

1. Lessons canceled with one week advance notice to the teacher. This includes school, church and social activities.
2. Hazardous driving weather (must call before lesson time).
3. Illness of student or parent (must call before lesson time).
4. Death in the family.

It is the student's responsibility to contact the teacher for a rescheduled lesson time. There will be no refund or make-up for unexcused absences. Lessons missed due to the teacher's absence will be made up by the teacher. Students are strongly encouraged to swap lesson times with other students.

Lessons missed for sports, school activities, social activities will only be rescheduled with one week advance notice to the teacher.

Performance Classes

In performance classes, students perform pieces for each other as in a mini recital. The classes are important both socially and musically - they provide positive peer pressure and performance experience. Students also learn how to be good audience members. Performance classes are held once a month and usually last for 45 minutes.

Books

A supply of new student books is kept in the studio. Students purchase their own theory, ear-training, method, and technique books along with any other books the teacher may select. Parents may pay for books with the next month's tuition payment. The purchase of some tapes or CD's may also be required.

Tuition Schedule

Activity Fee for 1998/1998 year \$\$ per quarter

45 minute private lessons - \$\$ per quarter (\$\$ monthly)

60 minute private lessons - \$\$ per quarter (\$\$ monthly)

60 minute partner lessons - \$\$ per quarter (\$\$ monthly)

(Partner lessons are for beginners only)

All quarters contain 12 scheduled lessons

Tuition and activity fee is due on the first lesson of each quarter

Fall Quarter 1998

August 27 - November 21

Winter Quarter 1998-1999

November 23 - February 27, 1999

Spring Quarter 1999

March 1 - May 29.

Summer Quarter 1999

Dates to be announced