

1999

STUDIO POLICY

(please save for future reference)

Teacher

Address

City

Phone

BOOK DEPOSIT

All students are required to make a \$\$ book deposit. I will keep a record of all expenses (books, sheet music, copies, etc.) When the deposit is depleted you will receive a copy of the record and deposit another \$\$\$. The length of time each deposit lasts varies according to the advancement of the student. (If for any reason lessons are discontinued, any unused deposit will be refunded).

PAYMENT FOR LESSONS

Lessons are paid for monthly and are due in advance on the first lesson of each month. You will not be billed. Lessons are \$\$ per month. Every third month (sometimes more often) there are 5 lessons in that month. The fee is still only \$\$\$. Deductions will be made for lessons I miss. If you are going to miss a lesson I request 2 weeks notice or payment for lessons missed. If the student has missed school because of illness and needs to cancel a lesson, I am able to schedule one make-up lesson every other month. If for any reason lessons are discontinued, one months notice or one months payment is requested.

MISCELLANEOUS INFORMATION

ALL PARENTS AND STUDENTS PLEASE READ

Please be on time for lessons. If you arrive a few minutes early, please wait in the car or quietly outside until time for your lesson. Sometimes there will be unavoidable delays. I will try to stay on schedule as much as possible, so if you are late for your lesson, we will still have to stop on time. (Please be sure your child is inside before driving away!) Please be prepared to pick up your child immediately after their lesson is over. I am not equipped to care for children other than the next student, and many times will have to leave and I do not like to leave children here alone.

Please do not bring your parents, children, friends, etc. in with you for your lesson. Also, only one student at a time. Proper attention cannot be given to the lesson with distractions. If you have a friend who would like to come in for the first couple of minutes to meet me, see the studio, etc. that will be fine.

Please bring ALL MUSIC AND WORKBOOKS to your lessons. Assignments cannot be heard or new lessons prepared without proper materials. All students need some type of carrier for their music.

If school is dismissed because of the weather, students who can get here safely should come to their lesson. Please call anytime you cannot come.

Your piano should be tuned at least once a year, preferably twice, (spring and fall) as these seasonal changes affect your piano.

PRACTICE REQUIREMENTS

30 minutes daily for students through grade 5, 45 minutes daily for students through grade 8, 1 hour daily for high school and adult students. (Some students will practice more than the above according to advancement and daily schedules). Students who have not practiced may be asked to spend their lesson time practicing. PLEASE BE SERIOUS ABOUT PRACTICE! If you cannot practice one day, this time should be made up the following day or days. Some students might find it helpful and more effective to divide their practice into 2 or 3 sessions each day, but no more than 2 or 3. Several very short practice sessions are not effective. Please see that you have a quiet place to practice. Remember, the lesson is no better than the effort you put into it.

NOTE TO PARENTS AND STUDENTS

I am very interested in my students and have a sincere desire to create within them a love of music so that they will want to continue learning long after lessons have ceased, and will enjoy their music while studying as well as appreciating and enjoying music for a lifetime. I am keenly aware of the responsibility that is mine and will do my best to be deserving of the trust you have placed in me.

In functioning as a teacher, I strive for many goals, some of which are:

To provide an excellent technical and theoretical background,

To expect the student to do their very best.

To help students know how to practice.

To pre-plan lessons and analyze students needs and strive to meet those needs.

To present and expose students to all types of music - classical, contemporary, jazz, popular, religious, etc.

To encourage students to play and share their music with others, such as playing for friends, family, school, church, etc. (The more a student uses his/her talent and displays it in performance, whether before few or many, the more their talent will grow and develop).

To help students communicate the spirit or feeling of their playing - not just performances which are technically perfect. However, with the proper amount of practice, students will acquire the necessary techniques so that their performance will not be just a mechanical accomplishment, but can use the interpretation that comes from within.

To encourage students to become listeners to good music, as well as performers.

To attend workshops, subscribe to and study music publications, and keep up with the latest and newest and best teaching methods, etc. In general, continued study of the profession.

To create a genuine love for music.

Even though it is your child who is studying, there are responsibilities which you as parents will have, also. Some of these are:

Work out practice times to the best interest of your family and the child.

Don't "nag" too much about practicing. Just let him/her know that this is their responsibility.

Give lots of praise for accomplishments!

Give your child a positive impression which is very important to progress. This can be especially good coming from the father since, in some cases, most of the child's time is spent with the mother.

Teach all members of the household to respect practice times. This should be understood by everyone and other activities should not interfere with the agreed upon practice times. (Maybe some pianos should be moved to the child's room, etc.) During practice sessions, the student is a privileged person!

Show an interest in your child's lessons by hearing his/her assigned pieces at least once a week and seeing that written work is prepared. Please check to see that written work is completed not less than 3 days after the lesson.

You can find many ways to help your child with music, because you are the one that knows him/her best.