

1999

STUDIO POLICY

Lesson Fees, on a semester basis, are payable in advance. Payment may be paid in full, or divided into two equal installments, or divided into a monthly basis. I will give statements ONLY to those who have tuition or music due. A late charge of \$\$ will be added to any tuition payment made after the 15th; a service charge of \$\$ will be added on to all returned checks or checks with insufficient funds. Make-up lessons will only be given when 24 hour notice is given for illness. You are encouraged to rearrange lessons with other students if you know you will be missing a class.

Please make checks payable to *Teacher*.

Parent Responsibilities:

1. Guarantee a minimum of one-half hour each day of uninterrupted practice for your child. Only a most unusual child is mature and motivated enough to practice daily without some parental influence and guidance. Practice habits should be established early. (Make sure to reserve a couple of days a week with no practice!)
2. Check your child's binder after each lesson. Important notes, announcements, and your monthly statement will be inserted on the left inside cover of the binder. Each week's lessons will be written and graded so that you may check progress regularly.
3. Student's nails should be kept short for both lesson and practice.
4. Maintain a tuned piano. Ear training is an important part of music study. A once a year tuning is recommended. We wouldn't think of allowing a child to practice on a violin with missing or untuned strings!
5. Please park in my driveway or on the street in front of my house.
6. Please be prompt to the lesson. Be sure that your child is inside my house before driving away.

FOR THE STUDENT:

1. Make all your practice count! Think about what we did at your lesson. Check all the notes on your lesson assignment. Go Slowly!
2. Bring all your books, music, binder, and Theory to all lessons!
3. Share with your parents all that we did at your lesson and lab. Talk about the composer of the month. Try to listen to some of his/her compositions with your family.

Teacher